



DEPARTMENT OF THE ARMY
JOINT READINESS TRAINING CENTER (JRTC) & FORT POLK
NONCOMMISSIONED OFFICER ACADEMY
FORT POLK, LOUISIANA 71459

ATXZ-NCT

19 March 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort Polk NCO Academy Small Group Instructor Selection Criteria

1. The following identifies the selection criteria to be considered eligible to be a WLC Instructor IAW the CMP, TRADOC REG 350-18, AR 614-200, NCO Academy's SGL Guide, and the JRTC/Ft Polk NCO Academy Commandant.
 1. Meet HT/WT standards IAW AR 600-9.
 2. Score and maintain an average score of 250 points or higher on the APFT.
 3. Must be able to articulate, speak clearly during conversations, and while training Soldiers.
 4. Minimum GT score of 100.
 5. Will not possess a profile that prevents leading from the front, during physical activities (i.e., running, jumping, foot marches and dismounted patrolling).
 6. No UCMJ, Flags, Bars of any type, and no record of conviction by court martial or Lautenberg Act.
 7. Present an exemplary military appearance in ACU and ASU.
 8. Graduate of BNCOC I/II (this may be waived only by approval of the Commandant).
 9. No financial, family, gambling, security, alcohol or drug abuse issues that would hinder the individual from instructor duty.
 10. Able to be assigned / attached for an 18-24 month period (minimum).
 11. A minimum of 12 rated months in current duty position (or equivalent) time.
 12. Possess mature judgment and initiative.
 13. A minimum of 12 months of combat experience in a leadership position within the past 36 months of request.
2. Due to the nature and importance of the position, the above criteria are non-negotiable. In addition, all interested personnel will be interviewed and selected based on their aptitude, military appearance, bearing, background, and experience. This selection is solely the decision of the NCO Academy Commandant.
3. All interested personnel that meet the above criteria that are reassigned to the Academy for instructor duty will go through an intensive and comprehensive Reception, Integration, Testing and Evaluation process to ensure they are fully qualified to teach, coach and mentor junior NCOs. This process normally takes about 60 days to complete, and will entail attendance at and successful completion of the Army Basic Instructor and Small Group

Instructor Training Courses; a series of TSP presentations to peers and superiors concurrent to and following formal instructor training; APFT, MACP, and STX Lanes.

4. Interested personnel that are currently assigned to or pending assignment to Fort Polk, LA. can contact the WLC 1SG via phone or e-mail to schedule an interview. All applicants will be required to notify your current Chain of Command, hand carry or their last 3 NCOERs, APFT card, Weapons Qualification card, and current ERB.
5. The point of contact for this memorandum is the undersigned at 531-6646/4221

“Original Signed”

WALTON JONES
CSM, USA
Commandant

DISTRIBUTION:
Deputy Commandant
G1, Transition Point
Chief of Training (NCOA)
NCOA Website